***Senior Final Progress Report***

**Directions:**

Please make a copy of this form, complete it with your partner(s), and then email me the finished product. I am at home without my files, so some of the questions will seem silly, but remember I am medicated to the gills, under doctors’ orders not to set foot into the building (not to mention Mr. Lockwood who has threatened to block my email access if I don’t rest), and trying my hardest to make everyone happy. Please use a different color font to complete this form as it will make reading it much easier on me.

**Section One:**

 1. Name of your Senior Project Group:

 2. Names of the members of the Group:

 3. Purpose of the project:

 4. Is the project complete? If you answer yes, please proceed to Section Two;

 otherwise, complete the rest of Section One and ignore Section Two.

 5. What do you need to do in order to finish your project? Be specific.

 6. What do you need from me in order to finish your project?

**Section Two:**

 Remember your Senior Final is composed of four parts:

* Project
* Presentation
* Report
* Portfolio

If you are completing this section of the Progress Report, your project should be finished. If your project is not complete, go back and re-read the directions in Section One.

1. Before I got sick, did I give you a copy of the scoring rubrics for the Project Presentation?

 If you answer yes, skip Questions 2-4.

2. If you have not received a copy of the scoring rubrics for the Project Presentation, you will

 find them in the mail box. (There are two rubrics make sure you get both). Did you find

 them? Look them over. Do you have any questions?

 3. How long do you think you will need to finish the PowerPoint presentation?

 4. You will be presenting to a group of juniors and/or underclassmen. Do you and/or your

 partners have scheduling conflicts that might prevent you from presenting during 2nd, 6th,

 or 7th periods. Be specific. At this point, you are finished. Email me this document.

 5. Is your presentation finished, and are you ready to present? If yes, proceed to the next

 question. If no, you will have until Friday to finish.

5. Choose a date you will be ready to present your project to one of the following classes:

 2nd, 6th, and 7th periods. (Tuesday and Thursday of this week are unavailable).

6. I would like someone to film the presentation. Do you know someone who could do that?